

# KAYLA GORE

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## TECHNICAL SKILLS

HTML	CSS	JavaScript	PHP
SQL	C++	ASP.NET	React
MongoDB	Node.js	WordPress	

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## EDUCATION

<b>Associate of Applied Science, Web Development</b> <i>Wake Technical Community College, NC</i>	2021-2023
<b>Bachelor of Arts, English</b> <i>Winston-Salem State University, NC</i>	2017-2019
<b>Associate of Arts</b> <i>Southeastern Community College</i>	2015-2017

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## WORK EXPERIENCE

<b>Print Shop Operator</b> <i>Southeastern Community College, NC</i>	2020-Present
Responsible for providing quality printed materials and mail services for all campus employees.	
<ul style="list-style-type: none"><li>Responsible for maintenance and operation of finishing equipment (e.g. slitter/cutter/creaser, laminating machine, electric paper cutter, binding machines)</li><li>Order, receive, and store college stationary and paper supply</li><li>Collaborate with faculty and staff for instructional and marketing needs</li><li>Edit documents to ensure printed results are as expected</li></ul>	
<b>Lead Sales Associate</b> <i>Dollar General, NC</i>	2019-2021
Maintain customer and employee satisfaction in the absence of the manager	
<ul style="list-style-type: none"><li>Operated cash register</li><li>Stocked and reorganized merchandise</li><li>Completed opening and closing procedures</li><li>Resolve customer issues</li><li>Train new employees</li></ul>	